

Doaa Mohamed

01066564981

Heliopolis

Doaaegypt21@gmail.com

Summary

Work at Vodafone and Have practical experiences in HR, social media, Public relations and electronic press.

Education

- **Collage:** faculty of Arts German department Helwan University Senior year: 2019
- **School:** Youssef el sebaaie language school Senior year: 2015

Experience

German Customer service agent 019 till now

Hr Volunteer at Tedx H.U 2020

- **DAAD Scholarship in Germany (Sprachkurs B2)** Aug 018
- **Volunteer at terous org** May 018 untill now
Coordination between stakeholders and site visit related tasks ,enhance agency, partner relationships and marketing projects

- **Organizer of cairo literature festival** Feb 018 - Feb
Coordinating the literary events, register the names of guests, meeting authors from different countries
- **public relations internship at egyptair** Sep 017- Oct 017
dealing with business class and vip people at lounges, checking the boardings of travelers, working on zena programme
- **Volunteer at Have a dream org.** Oct 016- Mar 017
finish visa requirements, connected with embassies
- **electonic press training with fekra magazine** Feb 016- Mar 016
editing, translation news

● **Courses and Workshops**

Hr online

course Hr

sessions

B2 level at German. Freie Universität

Berlin Online Marketing courses

Websites: hp/udemy

stress management and crisis

Place: edu master

● **Skills**

German (very good written and spoken) English (very good written and spoken) Creative
Good communication skills

Analytical thinking
Time management